# LABWORKS LIMS v6.8

# Setting up ANALYST in LABWORKS Database

Last Updated: March 30, 2018



#### Adding a new ANALYST in LABWORKS Database

#### Follow below steps to add analyst in LABWORKS

- 1. Create new LABWORKS User using System Manager Utility.
- 2. Launch "Training6.exe" application from "\\LABWORKS\Client" folder.



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3. Click on "Load" button. Below "Analyst Selection" window will appear.

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Initials	Full Name
A	AA
AMOL	Amol T
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DM	Desk Menu 1
DM2	Desk Menu2
FU	FOURTH USER
NKALE	Neha Kale
NU	New User
ONARKHEDE	Onkar Narkhede
OWN	OWNERSHIP CHECK
RAM	Ram Nikam
STAMBADE	Shilpa Tambade
SU	Second User
TU	Third User
TUSER	Test User
USP	First User

Basically, it displays all the Users who are Active or Suspended from USERHEAD table.

4. Select a User from above window to create Analyst.

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Selected User will be displays on the form.

- 5. Check "Lab Analyst?" checkbox. To make this user as an Analyst.
- 6. Click on "Save" button to generate Analyst record for the selected User in "ANALYST" table.

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7. Verify "ANALYST" table in database whether analyst is created or not.

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